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PRINTING AND PHOTOGRAPHY GROUP
WEEKLY REPORT FOR PERIOD OF
13 July 1988 - 19 July 1988

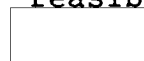
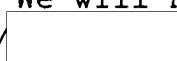
I. Status of Tasks Assigned by Senior Management:

None.

II. Items or Events of Major Interest that have Occurred
During the Preceding Week:

A. On 14 July 1988, the Office of Logistics, Printing and Photography Group (OL/P&PG) provided a tour of their printing operations to representatives from the Office of Information Resources, Planning and Development Division (DI/OIR/P&DD). OIR has commissioned the Computer Sciences Corporation (CSC) to study and provide recommendations on networking desktop publishing workstations within the Directorate of Intelligence, including the transmission of publications to P&PG. A major area of uncertainty is P&PG's ability to accept data transmitted using Adobe Postscript, the most widely used page description language for desktop publishing. For the present, P&PG accepts the assumption that we will have postscript compatibility in the future. This will relieve the contractor of a translation requirement. P&PG has also been asked to review the contractor's statement of requirements and feasibility study. We will have our next meeting on 22 July.

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 (Bill C/P&PG, 

B. During the past week the Office of Logistics, Printing and Photography Group (OL/P&PG) set up copier operations in the first Information Service Center (ISC) in the New Headquarters Building. Initial operations are utilizing the backup Canon copiers while installation of the primary Kodak copier is awaiting the availability of 220 volt power which is scheduled this week. When complete, the New Headquarters Building will have five Centers staffed by Office of Information Technology (OIT) personnel. Also, P&PG is evaluating 200 Agency copiers that have been identified for replacement because of age and service history problems. Replacements for these copiers will be delivered within the next

three months. P&PG is currently processing 145 copier action requests. These action requests require services from P&PG that range from placing new copiers to adding features to existing copiers. These requests will be completed by the end of the fiscal year. (Dan S/Tom B/P&PG, [redacted])

C. On Wednesday, 13 July, a representative from the Office of Logistics, Printing and Photography Group (OL/P&PG) met with representatives from the Office of Current Publication and Analytical Support (CPAS) to discuss the printing of a new kind of [redacted] Manual. The manual is to be used in the field so it was decided that we would use a synthetic plastic stock for durability. Once the job is printed, the 2,000 copies will be sent to a commercial binder for wire binding. The anticipated arrival date of the manuscript will be in November with completion scheduled for December. (Nancy F/P&PG/[redacted])

D. Work continued towards the creation of a bar code system for the Office of Logistics, Printing and Photography Group (OL/P&PG). Previously, code was written to upload production data from the bar code readers into personal computers. Code was written last week to upload data from the personal computers into the Management Information System database which resides on the mainframe computer. Further testing is required to ensure all bugs have been removed from this code. Program generation software is currently on order to create printed bar code labels. As soon as this software is received code will be generated to format the labels. Work on this project is expected to continue during the upcoming weeks. [redacted] (Mike P/P&PG [redacted])

E. The Office of Logistics, Printing and Photography Group (OL/P&PG) received a priority request from the Office of the Director of Central Intelligence (DCI) on Thursday, 7 July, for processing 11 rolls of negative film. A total of 396 5x7 prints were made concerning the DCI's trip to Europe. The job was completed as requested for pickup on 13 July. [redacted] (Don B/P&PG/[redacted])

F. The Office of Logistics, Printing and Photography Group (OL/P&PG) was tasked by the Directorate of Operations, Counterintelligence Center, Analytical Group (DO/CIC/AG) to create four complex 30x40 text briefing charts. These presentation boards were used to brief the Presidents's Foreign Intelligence Advisory Board and Ambassador Armstrong. [redacted] (Jay N/P&PG/[redacted])

III. Upcoming Events:

None.

IV. Management Activities and Concerns:

None.

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